

Employment and Payroll Services

Tailored to suit our clients

Offshore employment

Bibby Ship Management is able to offer tailored offshore employment arrangements and solutions to meet client specific requirements, structured in such a way as to ensure compliance with appropriate national tax regimes. There is an opportunity for substantial cost savings in respect of employers secondary National Insurance Contributions in certain circumstances. The individual seafarer is provided with a contract and written Terms and Conditions of Employment with the respective employing company.

Offshore payroll

In conjunction with offshore employment services, we also offer payroll administration services, the key elements of which are:

- Maintenance of a computed payroll system
- Weekly or monthly payroll as required
- Calculation/processing of all payroll activities, including 'grace and favour' deductions of UK Tax and NI where required
- Administration of contributions in respect of employer's pension schemes and UK Merchant Navy Pension Schemes
- Submission of Payroll Reports and Statements of Wages to employing company
- Production and issue of Payslips
- Communication with tax authorities, pension scheme administrators etc and completion and submission of all applicable monthly/annual forms/returns on behalf of the employing company
- Close liaison with deploying companies

Onshore payroll

We are similarly able to offer full UK or Isle of Man payroll bureau services, inclusive of all the key functions provided for offshore payrolls and inclusive of electronic payment salaries, electronic submission of monthly and annual tax.




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